

Office Use Only:
Date Received _____

First Baptist Christian Academy

A Ministry of Troy FBC
1000 Elm Tree Road Troy, MO 63379
636-528-5967

Office Use Only:
Enrollment Fee
Rec: \$ _____
_____ Cash
_____ Check #

2011-2012 Enrollment

Completed applications along with a \$50 enrollment fee need to be brought to the school office or mailed to the address above. Be sure and complete both the front and back sides of each page.

Student's Information:

Child's Full Legal Name _____ Nickname or Name Child Prefers _____ Grade for 2011-2012 _____

Street Address _____ City _____ State _____ Zip _____

Mailing Address (if different from above) _____ City _____ State _____ Zip _____

Home Phone Number w/Area Code _____ Birthdate ____/____/____ Age Your Child Will Be on August 1 _____

Is the mother, father, or both a member of Troy First Baptist Church? Yes No
If enrolling for Kindergarten, is your child currently enrolled in Community Preschool? Yes No
Does your family have other siblings currently enrolled at FBCA? Yes No

Father's Information:

Father's Full Name _____ Is this a step-father? Yes or No

Employer _____ Work Phone with Area Code _____

Cell Phone Number _____ E-Mail Address _____

Do you actively support a local church? Yes or No Church Preference: _____

Mother's Information

Mother's Full Name _____ Is this a step-mother? Yes or No

Employer _____ Work Phone with Area Code _____

Cell Phone Number _____ E-Mail Address _____

Do you actively support a local church? Yes or No Church Preference: _____

Parent's Marital Status: Married ___ Divorced ___ Single ___

(Enrollment Form Continued) **Child's Name** _____ **Grade** _____

Does your child have a non-custodial parent or grandparent that FBCA should keep informed of school news, progress reports, and quarterly report cards? Yes or No

If so, name and address:

Name Address City, State Zip

Brothers and sisters:

Name Age/Grade Name Age/Grade

Name Age/Grade Name Age/Grade

Has your child been enrolled in another school (public or private) in grades K-8? Yes No
If you answered yes, please list the school's name and fill out a Request for Records Form.

School's Name Address City State Zip

Grade of Enrollment School Phone Number School Fax Number

Has your child been home-schooled prior to enrolling at FBCA? Yes No

Was your child in the age appropriate grade? Yes No **If no, please explain.**

(Placement at FBCA for all new students will be pending a placement exam or the review of official school records and/or standardized testing records.)

FBCA has permission to use photos of my child in publications like newsletters, brochures, PowerPoint displays for assemblies or programs, yearbook, bulletin boards, or news articles: ___ Yes ___ No

Signature of one Parent or Guardian: _____

Calling Post:

FBCA will be establishing a "Calling Post" that allows announcements concerning school closings, special events, or important announcements to be sent to parents via the telephone. Please answer the following questions:

What phone number would you like us to use on the "Calling Post" **for evening or early morning** (prior to the school day) calls?

_____ (Be sure and provide the area code.)

Should the "Calling Post" be activated **during the school day** for early dismissal or for emergency information, what phone number would you like us to use?

_____ (Be sure and provide the area code.)

Dismissal and Pick-Up Authorization Information

My child will:

_____ **Be picked up by a parent.**

_____ **Be picked up by someone other than a parent**

_____ **Be picked up by Extended Daycare TFBC**

_____ **Be picked up by a daycare provider.**



Use this space to share additional information concerning your child's dismissal:

Name of Daycare Provider: _____ Phone: _____

Contact Person for Daycare Provider: _____

Pick-Up Authorization: My child may be released to only the following adults without prior authorization.

Name _____ Phone # _____ Relationship to Child _____

Name _____ **Phone#** _____ **Relationship to Child** _____

Name _____ Phone # _____ Relationship to Child _____

Name _____ Phone # _____ Relationship to Child _____

Special Note: If you send someone to pick up your child who is not on this list, FBCA needs written authorization or a verbal contact from a parent. The person being authorized to pick up your child will need to provide photo identification if not recognizable by FBCA staff.

My child should never be picked up by _____, _____.
Name Relationship

Parent Signature

Date

Parental Declaration of Support as a Partner with FBCA

2011-2012 School Year

FBCA desires to partner with parents in providing children a Christ-centered, biblically based academic education. We have tried to clearly outline FBCA's policies in the student handbook which has been provided to each family enrolled at FBCA. Parents are asked to carefully read this handbook which is revised and updated on a yearly basis. The following statements are some brief highlights from the handbook for which FBCA desires the support of parents. This form should be signed and dated and returned with enrollment papers.

- ✓ We have carefully read the FBCA handbook.
- ✓ We understand and support FBCA in her mission, philosophy of education, objectives, and statement of faith.
- ✓ We will encourage our child(ren) to embrace the principles of FBCA and her STARS vision.
- ✓ We are committed to working with our child(ren)'s teachers as partners in achieving academic success.
- ✓ We will be faithful to paying all fees and tuition payments as scheduled. Should we have difficulty in meeting these financial obligations, we will immediately contact the Administrative Principal or the Office Manager to set up a plan to do so.
- ✓ We understand that the enrollment fee and book/supply fee are non-refundable. We also understand that any books and supplies purchased are the property of FBCA.
- ✓ We understand that if we withdraw our child after the 1st of the month, tuition will not be reimbursed for that month.
- ✓ We will make every effort to have our child(ren) at school and on time. We will call the school office when our child(ren) will be absent.
- ✓ We understand that the school is not allowed to dispense medication without the proper forms and medical permissions.
- ✓ We will abide by the school dress code and strive to send our child(ren) to school looking one's best so that he/she is ready to do one's best.
- ✓ We have carefully read the section on school discipline and will support the school staff in implementing these guidelines.
- ✓ We have reviewed the Peace Making brochure and agree to resolve conflict (parent/school; student/student; parent/parent; parent/church) by abiding by these principles.
- ✓ When participating on school field trips, we have read the Code of Conduct and agree to follow this code.

Signature of Parent(s)

Date

FBCA is honored to partner with you in Christian education. We pray that 2011-2012 will be an outstanding school year for your child(ren) and that God will be honored and glorified in all that is accomplished through our partnership. Please contact your teacher and/or Administrative Principal if you have any questions, concerns, or suggestions. We desire to serve you and your child(ren).